

## **Email Message to all Aviation Vendors, 9/22/2011**

The U.S. Department of the Interior's National Business Center (NBC) has released notification regarding the processing of contractor payments during the upcoming financial system migration, beginning October 1, 2011.

This email is intended to give you informal notice of what is going on with invoices during the near-term. A more detailed formal notification will be forthcoming in the near future that will give you the information you need so that you can submit your invoices accurately for future work.

All **September** flights and their related flight services can continue to be entered into AMS and paid, however, those invoices **MUST** be submitted by you in AMS no later than October 10, 2011. Those payments will process as normal. If an order begins in September and continues into October, you can **ONLY** invoice for the September work and not the October portion.

Payment for flight services that occur October 1, 2011 and beyond will not be able to be processed until mid-November.

As is stated above, more information will be forthcoming and provided to you as soon as it is available.

We apologize in advance for the no doubt serious ramifications this will cause you.

If you wish to discuss further please contact your DOI Contracting Officer.

Thank you

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