



United States Department of the Interior

FISH AND WILDLIFE SERVICE
Washington, D.C. 20240



In Reply Refer To:
FWS/AMB/DBHC/041843

JUL 30 2009

Memorandum

To: FWS Directorate

From: **Acting Deputy** 

Subject: Basic Helicopter/Airplane Safety Training Requirements (B-3 initial and refresher training)

The purpose of this memo is to remind U.S. Fish and Wildlife Service employees participating in aviation and aviation support activities (i.e. passengers and air crew members who fly on government aircraft) that they must complete DOI, B-3 initial and refresher training as required by the Department of the Interior, Operational Procedures Manual No. 06-04, No. 06-22 and the U.S. Fish and Wildlife Service Aviation Manual, 330 FW 3 (paragraph 3-17), dated 24 March 2008 (attached).

The requirement for new employees to complete the initial training in a class that is either directed or supervised by an approved trainer can be modified, on a case-by-case basis, to allow selected new employees to complete initial B-3 training on line at the Interagency Aviation Training, NBC-AM web site, if approved by the Regional Director/Senior Program Manager or a designated representative. When there is ample time and opportunity, every effort should be made to complete initial B-3 training in the classroom.

Attachment

cc: Associate Director, National Business center – Aviation Manager