



# Aviation Operations Checklist

**IF YOU ANSWER NO TO ANY OF THE FOLLOWING, STOP, RE-EVALUATE**

## Pre-Operation Planning

### Project Aviation Manager and Flight or Helicopter Manager

- Yes **Approved/Signed/Current** Aviation Management Plan?
- Yes **Approved/Signed/Current** Project Aviation Safety Plan (PASP)?
- Yes Operational Risk Assessment completed?
- Yes Flight hazard map reviewed and flight hazards identified?
- Yes **Approved/Signed/Current** Mishap Response Plan?

### Management Approval:

- Yes Acceptable risk?
- Yes Pilot/crewmembers in compliance with training requirements?
- Yes Aviation Life Support Equipment (ALSE)?

## Operation Briefing and Preflight Plan

### Flight or Helicopter Manager and Pilot/Flight Crew

- Confirm all personnel have introduced themselves by name, qualification and role.
- Confirm all mission objectives, strategies and tactics clear.

### Is the Weather Forecast Within Limits:

- Yes Winds?
- Yes Visibility within minimums?
- No Icing conditions possible?  Mitigations and equipment planned.

### Essential Considerations to Manager:

- Yes Aircraft/Pilot approved for each special use mission and current?
- Yes Pilot and crew flight time/duty day requirements within limits?
- Yes Pilot briefed on mission and inherent hazards?
- Yes Performance Planning Complete?

## Operation Briefing and Preflight Plan (continued)

### Essential Considerations To Pilot:

<input type="checkbox"/> Yes	Preflight responsibilities fulfilled?
<input type="checkbox"/> Yes	Flight Following procedures established?
<input type="checkbox"/> Yes	Load calculation/weight and balance calculation completed?
<input type="checkbox"/> Yes	Frequencies obtained?
<input type="checkbox"/> Yes	Flight plan filed?
<input type="checkbox"/> Yes	Pilot expectations communicated?

### All Personnel Review Including Pilot:

<input type="checkbox"/> Yes	Project Aviation Safety Plan (PASP)?
<input type="checkbox"/> Yes	Flight Hazard Map?
<input type="checkbox"/> Yes	Operational Risk Assessment?
<input type="checkbox"/> Yes	Mishap Response Plan?

### Passengers and Cargo:

<input type="checkbox"/> Yes	Hazardous materials properly planned for?	<input type="checkbox"/> N/A
<input type="checkbox"/> Yes	Safety briefing conducted for all passengers?	
<input type="checkbox"/> Yes	Passenger and cargo manifest completed?	
<input type="checkbox"/> Confirm all users aware that anyone may terminate a flight if an unsafe condition is perceived to exist.		

***IF YOU SEE SOMETHING SAY SOMETHING***

## During Operation

### All Personnel

#### Essential In-Flight Discipline For All Personnel:

<input type="checkbox"/> Yes	Flight Following procedures being conducted?	
<input type="checkbox"/> Yes	PPE and ALSE being utilized and available?	
<input type="checkbox"/> Yes	Flight hazard map being utilized?	
<input type="checkbox"/> Yes	High reconnaissance flight to identify wires/obstacles that are on the flight hazard map.	<input type="checkbox"/> N/A

***IF YOU ANSWERED NO TO ANY OF THE ABOVE, STOP, RE-EVALUATE***